

From: [Neff, Jennifer](#)
To: [Smith, Jeremie](#); [Xie, Zhiguo](#)
Cc: [Hedgecoth, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: EALL 3797
Date: Monday, October 13, 2025 10:05:00 AM
Attachments: [image001.png](#)

Good morning,

On Tuesday, October 7th, the Arts and Humanities Subcommittee 1 of the ASC Curriculum Committee reviewed a new course request for EALL 3797.

The Subcommittee declined to vote on the request at this time and asks that the following feedback be addressed in a revision:

- The Subcommittee requests that concurrence be sought from the Department of Religious Studies.
- The Subcommittee has several concerns regarding Assignment #3 and asks that the following feedback be addressed:
 - The Subcommittee notes that requiring students to create a long documentary video would demand extensive support and scaffolding. Students would need explicit instruction on documentary structure, filming techniques, and editing mechanics, which does not appear to be built into the course. The Subcommittee requests that the department make clear in the syllabus how students will receive the appropriate instruction and guidance to successfully complete this assignment.
 - The Subcommittee requests that item 'd' in the rubric for Assignment #3 be reworded or provided with additional context. Asking students to enter and record in religious spaces then declare something odd or out of place raises potential ethical and cultural issues.
 - The Subcommittee requests that students receive explicit instruction on cultural sensitivity and ethical engagement with Assignment #3 to guide them in approaching this project respectfully.
 - The Subcommittee requests clarification regarding student access and feasibility of completing Assignment #3. Are there preexisting relationships with community or spiritual institutions that would facilitate participation? If so, the Subcommittee requests that this context be included in the syllabus. Otherwise, given the sensitive nature of filming in community or religious spaces, the Subcommittee recommends developing alternative options for these activities if students are denied access or unable to complete the filming component.
 - The Subcommittee requests that the department review whether the title of Assignment #3 ("Academic Integrity and Group Project of Investigating and Filming a Spiritual Institution in the Local Community") accurately reflects the content of the project, with particular attention to the reference to academic integrity.
 - The Subcommittee notes that addressing the above concerns will help to ensure the

viability and coherence of Assignment #4 as well.

- The Subcommittee recommends modifying the course learning outcomes (p. 3) to be more specific and measurable so that they clearly articulate the skills that students are expected to gain from the course. It is recommended that action verbs be used.
- The Subcommittee requests that the Legacy GE goals and ELOs be removed from the syllabus (pp. 3-5). While courses previously approved for Legacy GE remain valid, Legacy GE status can no longer be requested.
- As of August 29th, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing or outdated in the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
 - Academic Misconduct
 - Student Life - Disability Services
 - Religious Accommodations
 - **Intellectual Diversity**

Instructors are welcome to include any standard and/or recommended syllabus statements found on the [Office of Undergraduate Education's webpage](#) which they deem relevant for their course. Please refer to this page to ensure that the statements on Diversity and Title IX (now to be replaced with the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”) on pp. 17-18 of the syllabus and all other statements are current and accurate.

- The Subcommittee requests that the department provide a cover letter that details the changes made to the course submission materials in response to the feedback below.

I will return EALL 3797 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Hedgecoth (faculty Chair of the A&H1 Subcommittee; cc'd on this email) or me.

Best,
Jennifer



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Pronouns: she/her/hers